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| 1. ​OneNote will not function at all without an Internet connection.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | | *POINTS:* | 1 | | *REFERENCES:* | PA-2 Syncing a Notebook to the Cloud | | *QUESTION TYPE:* | True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:21 PM | | *DATE MODIFIED:* | 4/26/2016 7:26 PM | |

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| 2. ​OneNote allows users to convert handwriting to text using the Ink to Text button.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | | *POINTS:* | 1 | | *REFERENCES:* | Converting Handwriting to Text PA-3 | | *QUESTION TYPE:* | True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:26 PM | | *DATE MODIFIED:* | 4/26/2016 7:27 PM | |

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| 3. ​​It is possible to record audio conversations with OneNote if your computer or device has a camera and/or a microphone.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | | *POINTS:* | 1 | | *REFERENCES:* | PA-4 Recording a Lecture | | *QUESTION TYPE:* | True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:27 PM | | *DATE MODIFIED:* | 4/26/2016 7:29 PM | |

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| 4. ​​Microsoft Sway is available as an app on Office365 or at Sway.com.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | | *POINTS:* | 1 | | *REFERENCES:* | Introduction to Sway PA-6 | | *QUESTION TYPE:* | True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:35 PM | | *DATE MODIFIED:* | 4/26/2016 7:38 PM | |

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| 5. ​​Sway users work through a Storyline, which has tools and a work area for composing a digital story.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | | *POINTS:* | 1 | | *REFERENCES:* | Creating a Sway Presentation PA-6 | | *QUESTION TYPE:* | True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:38 PM | | *DATE MODIFIED:* | 4/26/2016 7:46 PM | |

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| 6. Sway will not resize background images, so it is necessary to purchase a separate app to do that.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | | *POINTS:* | 1 | | *REFERENCES:* | Introduction to Sway PA-6 | | *QUESTION TYPE:* | True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:46 PM | | *DATE MODIFIED:* | 4/26/2016 7:48 PM | |

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| 7. ​Office Mix is an add-in for Microsoft PowerPoint, which allows users to enhance PowerPoint presentations.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | | *POINTS:* | 1 | | *REFERENCES:* | Introduction to Office PA-10 | | *QUESTION TYPE:* | True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:48 PM | | *DATE MODIFIED:* | 4/26/2016 7:49 PM | |

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| 8. ​​Through Office Mix, video clips, slide notes, and screen recordings can be added to PowerPoint presentations.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | | *POINTS:* | 1 | | *REFERENCES:* | Capturing Video Clips PA-11 | | *QUESTION TYPE:* | True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:50 PM | | *DATE MODIFIED:* | 4/26/2016 7:51 PM | |

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| 9. ​​Office Mix is currently capable of handling extended response quizzes, with more quiz types to be available soon.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | | *POINTS:* | 1 | | *REFERENCES:* | Inserting Quizzes, Live Webpages, and Apps PA-12 | | *QUESTION TYPE:* | True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:51 PM | | *DATE MODIFIED:* | 4/26/2016 7:52 PM | |

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| 10. ​​Microsoft Edge is a Web browser that was designed as an add-in to Internet Explorer.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | | *POINTS:* | 1 | | *REFERENCES:* | Introduction to Microsoft Edge PA-14 | | *QUESTION TYPE:* | True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:52 PM | | *DATE MODIFIED:* | 4/26/2016 7:53 PM | |

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| 11. ​​Cortana appears as an animated circle in the Address bar when it is turned on and you might need assistance.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | | *POINTS:* | 1 | | *REFERENCES:* | Locating Information with Cortana PA-14 | | *QUESTION TYPE:* | True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:54 PM | | *DATE MODIFIED:* | 4/26/2016 7:55 PM | |

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| 12. ​Microsoft Edge will allow users to save webpages, but they cannot be written on.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | | *POINTS:* | 1 | | *REFERENCES:* | Annotating Webpages PA-15 | | *QUESTION TYPE:* | True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:56 PM | | *DATE MODIFIED:* | 4/26/2016 7:57 PM | |

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| 13. ​​Each OneNote notebook is divided into sections, also called Section Tabs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |  |  | | --- | --- | | *ANSWER:* | True | | *POINTS:* | 1 | | *REFERENCES:* | Introduction to OneNote 2016 PA-2 | | *QUESTION TYPE:* | Modified True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:57 PM | | *DATE MODIFIED:* | 4/26/2016 7:59 PM | |

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| 14. ​​It is possible, through OneNote, to draw directly on the screen using drawing tools. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |  |  | | --- | --- | | *ANSWER:* | True | | *POINTS:* | 1 | | *REFERENCES:* | Introduction to OneNote 2016 PA-2 | | *QUESTION TYPE:* | Modified True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 7:59 PM | | *DATE MODIFIED:* | 4/26/2016 7:59 PM | |

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| 15. ​​OneNote only allows one type of project to be stored at a time. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |  |  | | --- | --- | | *ANSWER:* | False - | | *POINTS:* | 1 | | *REFERENCES:* | Creating a OneNote Notebook PA-2 | | *QUESTION TYPE:* | Modified True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 8:01 PM | | *DATE MODIFIED:* | 4/26/2016 8:03 PM | |

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| 16. ​A Sway site can be shared on Microsoft-approved devices only. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ​   |  |  | | --- | --- | | *ANSWER:* | False - | | *POINTS:* | 1 | | *REFERENCES:* | PA-6 Introduction to Sway | | *QUESTION TYPE:* | Modified True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 8:03 PM | | *DATE MODIFIED:* | 4/26/2016 8:05 PM | |

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| 17. ​​Storyline selections, called Frames, allow users to add content. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |  |  | | --- | --- | | *ANSWER:* | False - | | *POINTS:* | 1 | | *REFERENCES:* | Creating a Sway Presentation PA-6 | | *QUESTION TYPE:* | Modified True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 8:05 PM | | *DATE MODIFIED:* | 4/26/2016 8:06 PM | |

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| 18. ​Users can add Facebook or OneNote pictures in Sway without leaving the app. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ​   |  |  | | --- | --- | | *ANSWER:* | True | | *POINTS:* | 1 | | *REFERENCES:* | Adding Content to Build a Story PA-7 | | *QUESTION TYPE:* | Modified True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 8:07 PM | | *DATE MODIFIED:* | 4/26/2016 8:08 PM | |

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| 19. ​​To use Office Mix, an account is necessary at mix.office.com. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |  |  | | --- | --- | | *ANSWER:* | True | | *POINTS:* | 1 | | *REFERENCES:* | Adding Office Mix to PowerPoint PA-10 | | *QUESTION TYPE:* | Modified True / False | | *HAS VARIABLES:* | False | | *DATE CREATED:* | 4/26/2016 8:08 PM | | *DATE MODIFIED:* | 4/26/2016 8:09 PM | |