

Campus Tutoring Services

To: All Students

From: First Last

Date: September 24, 2018

Re: Campus Tutoring Services

Whether you are arriving to campus for the first time or returning after a refreshing summer break, welcome back! Campus Tutoring Services is happy to announce our Fall Semester hours and tutoring schedule. All tutoring offered through Campus Tutoring Services is free to students.

If you need help with courses at the university, be sure to call, email, or stop by for assistance. If you want to make some extra money and help your fellow students, contact us about becoming a campus tutor!

2018 Fall Semester Information

Fall Semester Hours:

M-F: 9am-6pm

Sat: 9am-1pm

Sun: Closed

Departments offering tutoring services:

Criminal Justice

Public Speaking

Mathematics

Chemistry

Writing

Biology

Physics

History

Campus Tutoring Services is located in Matthews Hall, room 1001. Email us at CTS@university.edu or call us at 555-5555. Remember, all tutoring services we offer are free! What are you waiting for?