

Red Bluff Resort Wedding Planning Worksheet

					Wedding Date	6/18/2018	
						Start Time	4:00 PM
Total Hours	8 Reception Hours		6			End Time	5:00 PM
Estimated Guests	300				Reception	Start Time	6:00 PM
						End Time	12:00 AM
		Per Hour	Per Plate				
Size	Ceremony Location	Reception Room	Catering			Selection	Cost
<15		200	250	25	Ceremony	650	650
15-30		350	400	21	Reception	750	750
31-75		425	500	19	Catering	17	5,100
76-150		650	750	17		Total	6,500
150+		800	1,000	15			
		Standard	Deluxe				
Flowers		875	1,250		Flowers	1,250	1,250
Decorations		1,500	2,000		Decorations	1,500	1,500
Wedding Coordinator		75 per hour			Coordinator	75	600
						Total	3,350
		Ceremony	Reception				
Photography		500	1,000		Photography	1,500	1,500
Webcast		250	N/A		Webcast	250	250
						Total	1,750
Entertainment	Per Hour	Hours Played		Total			
Piano Player		30	1	30	Entertainment		800
String Quartet		115	2	230	Location and Catering		6,500
Rock Band		219		0	Flowers		3,350
Swing Band		476		0	Photography		1,750
DJ		135	4	540	Subtotal		12,400
					Less Discounts	-0.05	-620
Discounts	Wedding Booked 12 months in advance			-5%	Wedding Total		11,780.00

Create Date	By Whom	Description	Workbook Name
5/12/2018	Patti Rochelle	Wedding Planning, Pricing, and Checklist	e01ch01WeddingPlan.xlsx
Mod. Date	By Whom	Mod. Description	Last Version Backup Name
5/12/2018	Firstname Lastname	Completed Ms. Rochelle's initial work; reorganized worksheet to function better as a checklist.	

Create Date	Sheet Name	Creator	Purpose
5/12/2018	WeddingPlanner	Patti Rochelle	To keep an updated list of wedding options and their pricing. To facilitate the pricing of a wedding event and to simultaneously create a simple check list that can be used when setting up the event.