From: jrubard@kitstrom.com

To: employees@kitstrom.com

Cc:

Subject: Health Insurance

As you know, we have recently changed carriers for our health insurance at Kitstrom. Attached is a summary of the changes. We will have a webinar on May 1, 20-- at 1 p.m. to explain in more detail the benefits you will have with the new carrier. We believe you will be pleased with our new policy.

This will be an interactive webinar. You will have an opportunity to ask questions. Mabel Bauza from Human Resources will be conducting the webinar and a representative from Green Cross Insurance, our carrier, will be available to answer questions. The webinar should last approximately one hour.

The URL is www.kitstrom.com/benefits and the number to phone is 217-555-0130. Your access code 45619.

Jennifer Rubard, Human Resources